Internship Opening No.: ITC/IP/08/2024

The International Trade Centre is looking for a/an:

**Market Analyst Intern**

<table>
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<tr>
<th>Division/Section:</th>
<th>Division of Market and Development, Trade and Market Intelligence Section (DMD/TMI)</th>
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<td>Type of internship:</td>
<td>Regular</td>
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<td>Duty Station:</td>
<td>HQ (Geneva, Switzerland)</td>
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<td>Duration of assignment*:</td>
<td>6 months, starting as soon as possible</td>
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<td>Application period:</td>
<td>12 February 2024 – 8 March 2024</td>
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*The general rule is that internships are full-time. In case of part-time work authorised by OCPM, the hiring manager is responsible to ensure that work schedule and duration are adjusted as per the OCPM approval.

**Terms of Reference**

**BACKGROUND:**

The International Trade Centre (ITC) is a joint agency of the United Nations and the World Trade Organization, which supports the internationalisation of small- and medium-sized enterprises (SMEs) in developing and transition countries.

The Trade and Market Intelligence Section (TMI) supports SMEs, policymakers and trade support institutions and enterprises in their export strategies by providing them with a portfolio of market intelligence tools, trade-related policy analyses and capacity building activities. ITC’s market analysis tools include Market Access Map (MAcMap).

Market Access Map ([www.macmap.org](http://www.macmap.org)) is a free analytical portal that allows accessing, comparing, analysing, and downloading the customs duties, trade remedies and non-tariff measures applicable to a specific good in any markets in the world.

**DESCRIPTION OF DUTIES/RESPONSIBILITIES**

Under the overall guidance of the Market Access Map Team and the direct supervision of an Associate Market Analyst, the Intern will undertake the following tasks:

- Assist the team in the collection of market access conditions (tariffs, taxes, trade remedies, and temporary trade measures).
- Assist the team in the improvement of the tariff data collection process, taking parts in innovation-related discussions and activities.
- Assist the team in the creation of charts and graphs for internal presentations.
- Assist the team in the maintenance of market access map website by reviewing static contents in English, French and Spanish.
**Requirements**

**Education**

Applicants to the programme shall, at the time of application, meet one of the following requirements:

a) Be enrolled in a graduate school programme (second university degree or equivalent, or higher); or

b) Be enrolled in the final academic year of a first university degree programme (minimum bachelor's level or equivalent);

c) Have graduated with a university degree (as defined in a or b above) and, if selected, shall commence the internship within one year of graduation.

Relevant field of studies e.g. law, international trade, economics, business administration, management, international relations, development studies, or related fields.

**Languages and Skills**

Fluency in written and spoken English is required. Knowledge of Spanish and French is desirable.

Good communication skills.

Advanced knowledge of MS Office applications, especially PowerPoint and Excel.

Interest in international trade and market analysis trade portals.

Ability to complete tasks independently and as part of a team.

Organized and reliable.

**Learning Elements**

- Gain professional experience and expertise from the team members and learn how to evolve in an international environment.
- Acquire technical knowledge in international trade in goods market access conditions.
- Develop diplomatic communication skills.
- Have access to the operation of ITC's Market Access Map tool and Market Analysis Tools.

**How to Apply:**

Interested candidates should email their CVs and Motivation Letter to Ms. Karla Del Real Cañamar: kdelreal@intracen.org and register on the Internship Roster:

*ITC champions workforce diversity, inclusion, gender equality and gender parity and considers all qualified persons - of all genders - equally, including those with disabilities, without discrimination or prejudice of any kind.*